



Membership Form Notes

Please read these notes **BEFORE** completing the form overleaf.

Database.

This year we are checking our database for accuracy and ask you to ensure you have entered your details clearly. In particular please ensure your e-mail address, if provided, is clear and correct.

In addition we are confirming the information we hold about your Gift Aid status. So please complete a gift aid form if you are a taxpayer and wish us to reclaim the tax **even** if you have completed one in the past for Fleet and District U3A. See the note below concerning Gift Aid.

Postal Town

Please try to ensure that you supply your correct address as recognised by the Royal Mail, including the correct Postal Town. The postal town for areas of Fleet is FLEET. For example Church Crookham is not a postal town and the address should be Church Crookham, Fleet.

Gift Aid

If you wish to Gift Aid your membership fee please complete the enclosed form **even** if you have completed one in the past for Fleet and District U3A.

Each member who is a taxpayer is entitled to **Gift Aid** their subscription to a charity. Fleet and District U3A is a charity and we would be grateful if you would complete a Gift Aid form. If you are a couple and you are **both taxpayers** then each of you needs to complete a Gift Aid form. However, if one of the couple is a taxpayer and the other is not we can only claim Gift Aid on the taxpayer's subscription even if he or she pays both subscription fees. This is because the Inland Revenue view the payment of a subscription fee for a non-taxpayer by a tax payer as a gift to that individual not to the charity.

Please Note.

You must be a UK taxpayer and expect to pay at least as much income tax and/or capital gains tax in the year(s) that Fleet and District U3A will reclaim on your donation. If future circumstances change and you no longer pay tax on your income and/or capital gains equal to the tax that Fleet and District U3A reclaims, then you can cancel this declaration. If you pay tax at the higher rate you can claim further relief in your self-assessment tax return.

Change in your details

Please notify the Membership Secretary if you change your name, address, telephone number, e-mail address or your Gift Aid status. Thank you!



Membership Form

(Membership renewable annually on 1st September 2010)

Please read the notes overleaf BEFORE completing this form.

Please complete this form and send it with your subscription to the
Membership Secretary: 62 Dukes Mead, Fleet, Hampshire. GU51 4HE

Please tick the appropriate box.

I am a **NEW** Member I am **RENEWING** my membership my number is

PERSONAL DETAILS (please use **BLOCK CAPITALS**)

Title: First name:

Surname:Known as:

Address:

Postal Town: Post Code:

Telephone Number:

E-mail address [please print this clearly]:

Complete this for any additional member

I am a **NEW** Member I am **RENEWING** my membership My number is

PERSONAL DETAILS (please use **BLOCK CAPITALS**)

Title: First name:

Surname:Known as:

Address:

Postal Town: Post Code:

Telephone Number:

E-mail address [please print this clearly]:

I enclose a cheque or cash for the sum of £ [£10 (£5 from April 2011) for **each** member.] **Cheques should be made payable to Fleet U3A.**

Signature:Date:

If any of your details change during the year please inform the Membership Secretary.

UK Data Protection Act.

Personal information supplied on this form will be held by Fleet and District U3A on a computer system and used for administration purposes.

Office Use only	Rec'd:	First member	Gift Aid Form? <input type="checkbox"/>	Membership number
		Second member	Gift Aid Form? <input type="checkbox"/>	Membership number
		Membership Card and Programme posted: <input type="checkbox"/>		Entered onto database: <input type="checkbox"/>



THE UNIVERSITY OF THE THIRD AGE

**FLEET AND DISTRICT
University of the Third Age**

Are You a UK Taxpayer?

If so you can make your eligible membership fees go further by completing the declaration below and returning to the Membership Secretary with your membership application form. Because Fleet and District U3A is a registered charity [No. 1055104] we are able to treat your membership fee as a Gift Aid Donation. We shall be able to claim Gift Aid tax relief of 25 pence for every pound you donate.

Can I claim Gift Aid for my spouse's membership fee?

Each member who is a taxpayer is entitled to Gift Aid their subscription to Fleet and District U3A as it is a charity. If you are a couple and you are **both taxpayers** then each of you needs to complete the Gift Aid form. However, if one of the couple is a taxpayer and the other is not we can only claim Gift Aid on the taxpayer's subscription even if he or she pays both subscription fees. This is because the HMRC view the payment of a subscription fee for a non-taxpayer by a tax payer as a gift to that individual not to the charity.

If you wish to claim Gift Aid please complete the following details (using BLOCK CAPITALS)

First Member

Title		First name		Surname	
Address					
Town		Postcode			

Gift Aid Declaration

I am a UK taxpayer and the amount of tax I pay is at least equal to the amount to be reclaimed.
I would like Fleet and District U3A to treat my membership fee as a Gift Aid donation. I would also like Fleet and District U3A to treat all donations that I have made during the previous six years and all future donations as Gift Aid donations until I notify you otherwise.

Signature		Date	
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Second Member

Title		First name		Surname	
Address					
Town		Postcode			

Gift Aid Declaration

I am a UK taxpayer and the amount of tax I pay is at least equal to the amount to be reclaimed.
I would like Fleet and District U3A to treat my membership fee as a Gift Aid donation. I would also like Fleet and District U3A to treat all donations that I have made during the previous six years and all future donations as Gift Aid donations until I notify you otherwise.

Signature		Date	
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Please Note:

You must be a UK taxpayer and expect to pay at least as much income tax and/or capital gains tax in the year(s) that Fleet and District U3A will reclaim on your donation. If future circumstances change and you no longer pay tax on your income and/or capital gains equal to the tax that Fleet and District U3A reclaims, then you can cancel this declaration. If you pay tax at the higher rate you can claim further relief in your self-assessment tax return. Please inform us of any change in your details or tax status.